

**DCPS Rising Leadership Committee Meeting**  
**August 4, 2016 @ 6:00pm**  
**Trinity Washington University, Main Hall**

**Committee Members:**

*Present:* Pat McGuire, Gina Adams, Tara Brown, Rosa Carrillo, Liz Davis, Kevin Dillard, Ed Fisher, Hope Harrod, Maurice Kie, Jonte Lee, Maria Tukeva, Wayan Vota

*On phone:* Michela English, Denise Forte, Thomas Penny

*Absent:* Victor Reinoso, Nicky Goren

*Committee Staff:* Jennifer Niles, Deputy Mayor for Education  
Claudia Lujan, Office of the Deputy Mayor for Education  
Naomi Watson, Office of the Deputy Mayor for Education  
Shayne Wells, Office of the Deputy Mayor for Education  
Richelle Russell, Office of the Deputy Mayor for Education  
Derek Wilkinson, Boyden Global

*Government Officials:* Ron Ross, Director, Mayor's Office of Legal Counsel  
Steven Walker, Director, Mayor's Office of Talent and Appointments

*Guests:* Derek Wilkinson, Boyden Global

**Swearing In Ceremony**

Committee was sworn in by Steven Walker, Director, Mayor's Office of Talent and Appointments

**Welcome/Introductions**

Co-Chairs Pat McGuire and Gina Adams welcomed the committee members and asked individuals to introduce themselves and their affiliation.

**Personnel Discussion with Boyden**

Co-Chair Adams noted that because a personnel matter was about to be discussed, the next portion of the meeting would be held in closed session. A few minutes later, the decision was made to change the agenda and instead have a question and answer session with Derek Wilkinson from Boyden. Given this change, the meeting did not go into closed session.

Derek Wilkinson, Managing Partner of Boyden, the executive search firm hired to conduct the search for the new chancellor, introduced himself and opened up the floor to answer any questions from committee members.

Committee questions:

- Are there any other positions in the city that you provided services for?
  - Many for the federal government, but none for the District of Columbia government.
- Is the firm based in DC?
  - It is an international firm, with an office in DC.
- What education/chancellor-like searches have you done?
  - While we have done some education/school system searches in the past, the bulk of our work has not been specifically for school systems.
  - Boyden is a specialist in public sector searches, which this is.

- Boyden also has extensive experiences in conducting community engagement sessions, as part of the search processes.
- What other sources will be used to inform your recommendations?
  - Community engagement and perspectives from as many sources as possible.
- What are the criteria that will be used to screen applicants?
  - We will also be checking social media presence, credentials, behavioral analysis, and references.
- Do you have any candidates?
  - None at this point
- Of those that Boyden has selected, how long, on average, do they stay in their position?
  - Average of 10 years of tenure, but that is across a wide-range of sectors.
- Who will be conducting the interviews?
  - The mayor will be conducting the final interviews.
- What methods are being used to search for candidates?
  - The position will be posted, so some will be active seekers/applicants.
  - Boyden will also be targeting specific candidates that are in successful education districts across the country.
  - Referrals will also be taken.
  - There is a website, set up by the Mayor's office, where all updates can be found, and a dedicated, secure email address is posted for anyone wanted to nominate a candidate
- How many stages are involved in the process and what are they?
  - There is a 4 phase process: Intake, Outreach/Screening, Due Diligence, and Presentation
- Based on those stages, the timeline for an October announcement seems optimistic. Have you seen it happen that fast?
  - Yes, we have done an open search process in as few as 45 days.
  - The timeline is ambitious, but we are confident that the schedule can be met.
  - The benefits of this particular process is that there is great interest already being generated – given the spotlight on this role.
- Who is the team?
  - Derek Wilkinson, a DC staff of 3-4 people, a colleague in the NY/Toronto office, and 1 additional person who is also a DCPS parent.
- Can you clarify how the team will interact with the committee?
  - The main point of contact will be Derek Wilkinson who will provide regular status updates.

### **Other Business**

Co-Chair McGuire noted that this is not a search committee; this committee plays an advisory role to the Mayor. Committee members are expected to attend at least one public forum, which will be essential to fulfilling the advisory role. Committee members then had some questions for the DME about the upcoming community meetings.

Committee questions:

- With the first public forum being on August 30<sup>th</sup>, will there be an announcement to parents?
  - Yes, there has already been a large push to get the information out to parents and community members. Activities include: DCPS newsletter (80,000+ emails) and Mayor newsletter, email blasts to parent and community groups, and DCPS principals and staff, flyering at summer and back to school events

- The flyer provided in the packets tonight (English/Spanish) is downloadable on the website. Languages other than Spanish will be available shortly on the website.
- Education sector groups will continue to get regular updates and information.
- What is the best way to answer press inquiries?
  - Please direct all media inquiries and requests to Shayne Wells ([Shayne.wells@dc.gov](mailto:Shayne.wells@dc.gov)).
  - During the search process, please defer to the Office of the Deputy Mayor for Education and/or Co-Chairs of the DCPS Rising Leadership Committee will respond directly to all media.
- Will the committee be kept updated on where the position announcement is posted?
  - Yes, the DME will let everyone know when and where it is posted.

**Meeting adjourned at 7:14pm**